



LAMAR COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES

BOARD MEETING MINUTES

Date: May 21, 2024
Time: 1:30 PM
Location: Lamar County Board of Supervisors Meeting Room

Presiding:

Mrs. Peggy Moore

Members Present:

Mr. Kent Hudson
Mrs. Barbara Hahn
Mrs. Jenny Thames
Mrs. Carol Ann Freeman

Members Absent:

None

Others Present:

Brianna Williams, Director
Valerie Childers, Business Manager
Chris Townsend, Legal Advisor/Board Attorney
Tori Jones, Purvis Manager
Leanne Cross, CPA

CALL TO ORDER:

Chair Moore called the meeting to order at 1:33 P.M.

AGENDA:

Motion to approve agenda: Carol Ann Freeman **Second:** Barbara Hahn All approved.

PUBLIC FORUM:

None. The meeting was open to the public, we had one visitor, but no one on the agenda to speak.

CONSENT AGENDA:

1. Personnel Matters
 - a. None
2. Financial Reports
 - a. Auditor Report – Leanne Cross, CPA
 - b. Bank Reconciliation
 - c. Budget vs. Actual
 - d. Toshiba Issue
 - i. Moved to Business Matters/Discussion
3. Deletion List
 - a. Electronics were voted on via email sent out on May 3 so that they could be discarded at the Lamar County Throw Away Day May 4th.
4. Policy Matters
 - a. Exempt and compensatory time was updated in the Personnel Policy
 - i. As of July 2024, salaries below the FLSA threshold of \$43,888 are non-exempt and eligible for overtime pay.
 - ii. As of January 2025, salaries below the FLSA threshold of \$58,656 are non-exempt and eligible for overtime pay.
 - iii. Exempt employees working for LCLS are awarded compensatory time on an hour-for-hour basis.
 - iv. Exempt employees shall not have a rigid schedule of hours but shall be expected to fulfill a forty-hour work week of library oriented business. This would include meetings and any other time spent off the Library premises in pursuit of library business.
 - v. Non-FLSA compensatory time is overtime not required by the statutory provisions of the FLSA. This may take the form of overtime not in excess of forty (40) hours worked in a work week such as working more than you assigned daily schedule. Non-FLSAQ compensatory time is calculated at the rate of hour-for-hour.
 - vi. Compensatory time should be used within 90 days of accumulation.

Motion to approve consent agenda items: Kent Hudson **Second:** Barbara Hahn All approved.

BUSINESS MATTERS/ DISCUSSION AGENDA ITEMS

1. Director's Report

- a. Presentation of Annual Accreditation Report
- b. IMLS and MLC site visit update
 - i. IMLS and MLC visited our Purvis branch allowing us to present and showcase four of our grants over the last several years.
 1. Sense of Belonging Sensory Kits
 2. World Explorer Backpacks
 3. Smart TVs
 4. Terry Lajaunie's Memorial Mobile Library
- c. Review of the Public Library Director's Meeting from May 9th and 10th.
- d. Bookmobile update
 - i. Mitchel Smith from the Lamar County School District Transportation Dept. called to inform us they would be retiring a bus and we would be able to get it for our bookmobile/Terry Lajaunie Pop-UP library.

2. Presentation of FY25 Budget Proposal

Motion to approve budget proposal: Kent Hudson ***Second:*** Carol Ann Freeman All approved.

3. Additional Matters

- a. Presentation of Strategic Plan Strategy

Motion to approve strategy: Kent Hudson ***Second:*** Barbara Hahn All approved.

- b. Summer Reading Performers and Prizes

Motion to approve performers and prizes: Carol Ann Freeman ***Second:*** Barbara Hahn. All approved.

- c. BCBS Electronic Transfer

Motion to approve EFT for BCBS payments: Barbara Hahn ***Second:*** Jenny Thames All approved.

- d. MLA membership

Motion to approve strategy: Kent Hudson ***Second:*** Barbara Hahn All approved.

- e. Toshiba Issues

Motion to approve continuation of payment to Toshiba for what we are billed only. If invoice charge increases Attorney Chris Townsend will write a letter to Toshiba verifying that we have been in compliance with the contract thus far: Carol Ann Freeman ***Second:*** Kent Hudson. All approved

4. Under Advisement

- a. Disaster / Hurricane plan policy

Motion to approve Disaster/Hurricane plan policy: Carol Ann Freeman ***Second:*** Barbara Hahn
All approved.

EXECUTIVE SESSION:

There was no motion to enter Executive Session.

ADJOURN:

Motion to adjourn the meeting: Kent Hudson *Second:* Barbara Hahn All approved

FUTURE BOARD MEETINGS:

- July 16, 2024
- September 17, 2024

Minutes recorded and respectfully submitted by: Brianna Williams, Director

Accepted and Approved by Board of Trustees : Peggy Moore, Chair of the Board of Trustees
